



Billing Code: 9111-23-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Docket ID: FEMA-2015-0021; OMB No. 1660-0009]

Agency Information Collection Activities: Proposed Collection; Comment Request; The Declaration Process: Requests for Preliminary Damage Assessment (PDA), Requests for Supplemental Federal Disaster Assistance, Appeals, and Requests for Cost Share Adjustments

AGENCY: Federal Emergency Management Agency, DHS.

ACTION: Notice.

SUMMARY: The Federal Emergency Management Agency, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on a revision of a currently approved information collection. In accordance with the Paperwork Reduction Act of 1995, this notice seeks comments concerning The Declaration Process: Requests for Preliminary Damage Assessment (PDA), Requests for Supplemental Federal Disaster Assistance, Appeals, and Requests for Cost Share Adjustments collection. This collection allows States and Tribes to request a major disaster or emergency declaration.

DATES: Comments must be submitted on or before [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

ADDRESSES: To avoid duplicate submissions to the docket, please use only one of the following means to submit comments:

(1) Online. Submit comments at [www.regulations.gov](http://www.regulations.gov) under Docket ID FEMA-2015-0021. Follow the instructions for submitting comments.

(2) Mail. Submit written comments to Docket Manager, Office of Chief Counsel, DHS/FEMA, 500 C Street, SW., 8NE, Washington, DC 20472-3100.

All submissions received must include the agency name and Docket ID.

Regardless of the method used for submitting comments or material, all submissions will be posted, without change, to the Federal eRulemaking Portal at

<http://www.regulations.gov>, and will include any personal information you provide.

Therefore, submitting this information makes it public. You may wish to read the Privacy Act notice that is available via the link in the footer of [www.regulations.gov](http://www.regulations.gov).

FOR FURTHER INFORMATION CONTACT: Dean Webster, Declarations Unit,

Federal Emergency Management Agency at (202) 646-2833 or

[Dean.Webster@fema.dhs.gov](mailto:Dean.Webster@fema.dhs.gov) for additional information. You may contact the Records

Management Division for copies of the proposed collection of information at email

address: [FEMA-Information-Collections-Management@fema.dhs.gov](mailto:FEMA-Information-Collections-Management@fema.dhs.gov).

SUPPLEMENTARY INFORMATION: Under Sections 401 and 501 of the Richard T.

Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) (42 U.S.C 5170

and 5190), if a State or Tribe is impacted by an event of the severity and magnitude that

is beyond its response capabilities, the State Governor or Chief Executive may seek a

declaration by the President that a major disaster or emergency exists. Any major

disaster or emergency request must be submitted through FEMA, which evaluates the

request and makes a recommendation to the President about what response action to take.

If the major disaster or emergency declaration request is granted, the State or Tribe may

be eligible to receive assistance under 42 U.S.C. 5170a - 5170c; 5172 – 5186; 5189c - 5189d; and 5192. A State or Tribe may appeal denials of a major disaster or emergency declaration request for determinations under section 44 CFR 206.46 and seek an adjustment to the cost share percentage under section 44 CFR 206.47. FEMA is revising the currently approved information collection to account for a new checkbox on FEMA Form 010-0-13 so that States or Tribes can indicate whether they will be seeking assistance from the Small Business Administration.

#### Collection of Information

Title: The Declaration Process: Requests for Preliminary Damage Assessment (PDA), Requests for Supplemental Federal Disaster Assistance, Appeals, and Requests for Cost Share Adjustments.

Type of Information Collection: Revision of a currently approved information collection.

OMB Number: 1660-0009

FEMA Forms: FEMA Form 010-0-13, Request for Presidential Disaster Declaration Major Disaster or Emergency.

Abstract: When a disaster occurs, the Governor of the State or the Chief Executive of an affected Indian tribal government, may request a major disaster declaration or an emergency declaration. The Governor or Chief Executive should submit the request to the President through the appropriate Regional Administrator to ensure prompt acknowledgement and processing. The information obtained by joint Federal, State, and local preliminary damage assessments will be analyzed by FEMA regional senior level staff. The regional summary and the regional analysis and

recommendation will include a discussion of State and local resources and capabilities, and other assistance available to meet the disaster related needs. The Administrator of FEMA provides a recommendation to the President and also provides a copy of the Governor's or Chief Executive's request. In the event the information required by law is not contained in the request, the Governor's or Chief Executive's request cannot be processed and forwarded to the White House. In the event the Governor's request for a major disaster declaration or an emergency declaration is not granted, the Governor or Chief Executive may appeal the decision.

Affected Public: State, local or Tribal Government.

Number of Respondents: 623

Number of Responses: 356

Estimated Total Annual Burden Hours: 11,748

Estimated Cost: The estimated annual cost to respondents for the hour burden is \$527,976.48. There are no annual costs to respondents' operations and maintenance costs for technical services. There are no annual start-up or capital costs. The cost to the Federal Government is \$3,934,673.24.

## Comments

Comments may be submitted as indicated in the ADDRESSES caption above.

Comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Dated: November 24, 2015

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Richard W. Mattison

Records Management Program Chief,

Mission Support,

Federal Emergency Management Agency,

Department of Homeland Security.

[FR Doc. 2015-30642 Filed: 12/3/2015 8:45 am; Publication Date: 12/4/2015]